

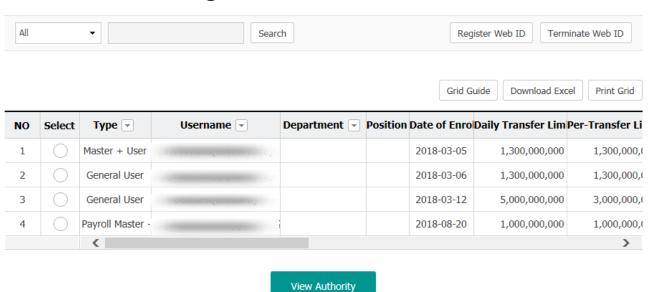
KEB Hanabank corporate Banking User Manual

Banking Mgmt.

Internal Control > Authorized User Setting

Step 1. Select user(s) to whom account authority, work authority and transfer limit will be assigned and click on View Authority

Authorized User Setting



Detailed Procedure

- 1. This screen is used for Master to assign account authority, work authority and transfer limit to Controlled User
- 2. Set the transfer limit by considering Transfer Limit Deduction Method to be used for Approval Service
 - Registrant Deduction Method: Assign transfer limit to the registrant because transfer limit is deducted from the registrant
 - Approver Deduction Method: Assign transfer limit to the approver because transfer limit is deducted from the approver

Step 2. Set the daily/per-transaction transfer limit, as well as menu/work authority

Transfer Limit

Daily Company Transfer Limit			10,000,000,000KRW
Daily Transfer Limit	1,300,000,000 KRW	Single-Transfer Limit	1,300,000,000 KRW

Menu/Work Authority

Menu Permissions	Menu Name	Business Authority
~	Inquire	Search All Accounts (You can search individual search-enabled accounts when option is not select ed)
		View Closed Account Inquire Credit Card
~	Transfer	
~	B2B electronic paymen t	
~	Foreign Exchange / Im port and Export	
~	Utility Bill	
~	Loan	✓ Authority to Register Pledge Establishment
~	Deposit/Fund/Trust	
~	Integrated Funds Mana gement	Tuition Receipt Management Authority Heemang Kiwum Account 2
	'Integrated Manageme nt for Headquarters an d Branches'	
	Retirement Pension	Search/Modify and Pay/Deposit Retirement Pension (for Person in Charge/Approver of Retirement Pensions)
	Overseas Affiliated Co mpany	Change and payment/deposit transactions involving overseas affiliated companies
	Salary Management	Right to Inquire Salary Service Results Right to Inquire Details of Approval Box

Step 3. Assign account authority available to the user

Account authority

Numb er	Category	Account Number	1 Inquiry Authority	2 Transfer Registration A uthority	3 Allow Salary Ma nagement
1	Checking Deposits		~	~	_ ^
2	Free Savings Deposits		~	~	
3	Passbook Deposits		~	~	
4	보관어음				
5	Passbook Deposits		~	~	
6	Passbook Deposits		~	~	
7	Passbook Deposits in Forei gn Currency				
8	Passbook Deposits in Forei gn Currency				
9	Free Savings Deposits		~	~	
10	Free Savings Deposits				
11	Free Savings Deposits				
12	n Arrears Loan				

Detailed Procedure

- 1. If the 'authority to inquire entire account' is not assigned under Work Authority, it is possible to assign authority per account.
- 2. Select one between KRW and foreign currency instant-access accounts
- 3. Authority setting is possible only by the user of salary management service.

Step 4. In case of corporate smartphone banking user, click on Edit Authority after selecting whether to terminate Simplified Authentication, Pattern Authentication and Push Notification

Deactivate Smartphone Authentication/Notification Service

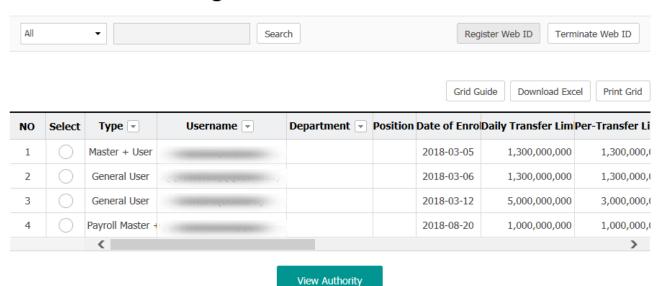
Service Name	Usage Status	Service Registration Date	Select Service Termination
Simplified Authentication	Unused		
Pattern Authentication	Unused		
Push Notification Service	Unused		

Edit Authority	Cancel
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Authorized User Setting – Register Web ID

Step 5. In case of a user who wishes to use Web ID, click on Register Web ID

Authorized User Setting

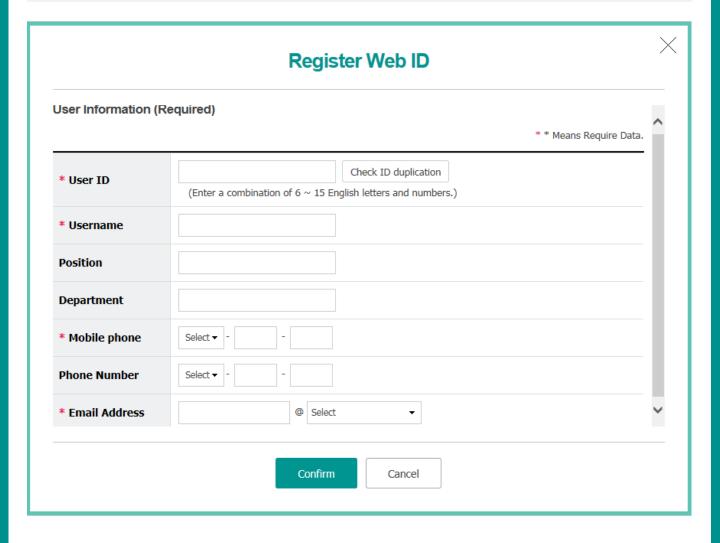


Detailed Procedure

- 1. On internet banking, Master User can initiate Web ID which is used only for inquiry or approval.
- 2. For other transactions than web ID, please visit branch office for OTP and etc.

Authorized User Setting – Register Web ID

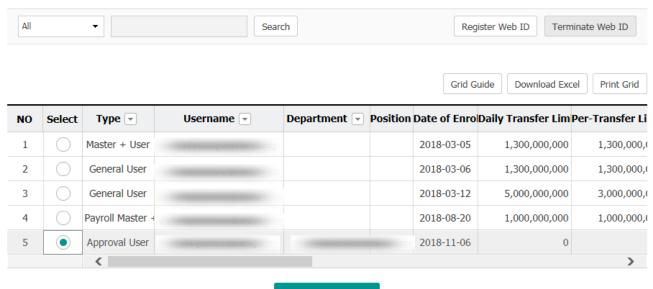
Step 6. Enter Web ID information and click on Confirm



Authorized User Setting – Terminate Web ID

Step 7. If a user does not wish to use Web ID, click on Terminate Web ID

Authorized User Setting



Authorized User Setting – Terminate Web ID

Step 8. Check information on Web ID to be terminated and click on Confirm

User ID	
Username	
Position	
Department	
Mobile phone	
Phone Number	
Email Address	

THANK YOU