

# Hana Bank Corporate Banking User Manual

## **FX and Trade**

### **Import > Amend Import L/C Conditions**

# Amend Import L/C Conditions

Step 1. Fill in the L/C condition amendment application to amend conditions of import L/C whose opening has been completed.

## Amend Import L/C Conditions

1. Enter Information

2

3

\* \* Means Require Data..

<b>1 * Receiver of the Copy of SWIFT Sent</b>	<input type="radio"/> FAX number : <input type="text"/>
	<input type="radio"/> Email Address : <input type="text"/> @ <input type="text" value="Select"/>
<b>2 * Letter of Credit Number</b>	<input type="text"/> <input type="button" value="Search"/>

- **23S :Cancellation Request**  All Cancel

- Amend any of the following items, then enter the content only.

<b>3 31D : Date of Expiry</b>	<input type="checkbox"/> Date of Expiry <input type="text"/> <input type="button" value="Calendar"/>
<b>31D : Place of Expiry</b>	<input type="radio"/> In your country <input type="radio"/> Other <input type="radio"/> Same as before
<b>59 : Beneficiary (Enter if changes have been made only)</b>	<input type="text"/>
	<input type="text"/>
	<input type="text"/>
	<input type="text"/>

### Detailed procedure

1. If you fill in Receiver of the Copy of SWIFT Sent, a copy of sent telegram can be received after completion of amendment of conditions.
2. Inquire basic information by searching opened L/C number.
3. For the items required to amend conditions, you can enter information after ticking in the box.

# Amend Import L/C Conditions

Step 2. Fill in the L/C condition amendment application to amend conditions of import L/C whose opening is completed.

## 47B : Additional Conditions ⓘ

Add

Delete

REPALL

1



<b>71D : Charges</b>		<input type="text" value="Please select."/>
<b>71N : Amendment Charge Payable BY</b>		<input type="text" value="Please select."/>
<b>48 : Period for Presentation in Days</b>		<input type="text"/> days <input type="text" value="Please select."/>
<b>49 : Confirmation Instructions</b>		<input type="radio"/> without <input type="radio"/> confirmed <input type="radio"/> may add
<b>58a : Confirming Bank (Requested Confirmation Party)</b>	<b>BIC</b>	<input type="text"/> <input type="button" value="Confirm"/>
	<b>Bank Name and Address</b>	<input type="text"/>
		<input type="text"/>
		<input type="text"/>

1. In case of a change in both Date of Expiry and Place of Expiry: Use 31D Field (Enter the changed date of expiry + changed place of expiry)

2

Initialized

3

## Detailed procedure

1. Click if there are additional items to enter.
2. Entered information will be initialized.
3. When clicking Confirm button, you can go to the next page.

# Amend Import L/C Conditions

Step 3. Check if content requested for amendment is all correct.

## Amend Import L/C Conditions

1

2. Request Change

3

Receiver of the Copy of SWIFT Sent	
Letter of Credit Number	
Date of Expiry	
Place of Expiry	
Beneficiary	
Currency	USD
Increase of L/C Amount	50,000.00
Decrease of L/C Amount	
Percentage Credit Amount Tolerance	(+) (The Rate of Increase in Shortage Amounts %) , (-) (The Rate of Decrease in Shortage Amounts %)
Partial Shipments	
Transhipments	
Transport Mode	
Loading(Shipment from)	Port of Loading/Airport of Departure :
Discharging(Shipment to)	Port of Discharging/Airport of Destination :
Latest Date of Shipment	

# Amend Import L/C Conditions

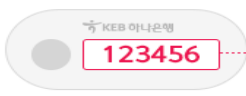
Step 4. Check if content requested for amendment is all correct.

## Additional Conditions |

<b>Charges</b>	
<b>Amendment Charge Payable BY</b>	
<b>Period for Presentation in Days</b>	
<b>Confirmation Instructions</b>	

## Enter OTP Password

**OTP Pass-code**



Enter the **six digits displayed on the OTP screen.**  
Example)123456

- Service will be suspended if an incorrect OTP is entered 10 consecutive times, regardless of transaction date.
- Enter OTP pass-code only after completing the form.
- An OTP is assigned for use with a particular electronic financial transaction. Please use it to complete the transaction as soon as possible.

1  

Request Change

2  

Enter Again

## Detailed procedure

1. When clicking Request Change and entering digital certificate password, application will be completed.
2. Click Enter Again if modification is required for entered content.

# Amend Import L/C Conditions

Step 5. Complete application for amendment of conditions. Please make sure to check if it is successfully requested by contacting a branch you requested.

Home > FX and Trade > Import > Amend Import L/C Conditions

## Amend Import L/C Conditions

1

2

3. Confirm



**Modify conditions of the import L/C was requested successfully.**

Your Irrevocable Documentary Credit Application request was made successfully.

### Details of application for changes

Letter of Credit Number	[REDACTED]
Creation Date	2018-11-07
Currency	USD
Beneficiary	

1

[Inquire L/C](#)

### Detailed procedure

1. You can check the status of application for amendment of L/C conditions.

THANK YOU